



## JOB ANNOUNCEMENT

### Project Development Specialist, New Mexico Renewable Energy Transmission Authority (RETA)

RETA is seeking qualified candidates for Project Development Specialist. RETA is a quasi-governmental entity located in Santa Fe, New Mexico. It was created to assist with developing electric transmission and storage to support utility-scale renewable energy development. RETA's mandate is to plan, finance, build, and operate new electric transmission lines and storage facilities that draw at least 30 percent of their energy from renewable sources. RETA can provide revenue bonding authority to finance projects, own or lease facilities, and charge fees to participating entities to service bond debt and recover administrative costs. RETA's website: [nmreta.com](http://nmreta.com).

The Project Development Specialist position is full-time, at the RETA office in Santa Fe, with annual pay of \$80K-\$100K; paid vacation leave, sick leave, and holiday leave; and other details to be negotiated. Consideration deadline: until filled. Application materials must include a cover letter, resume, 3 references with contact information, and a statement of qualifications. Application materials should be sent by mail or email to: Valerie Moquino, New Mexico Renewable Energy Transmission Authority, 1400 South St. Francis Drive, Suite C, Santa Fe, NM 87505 ([valerie@nmreta.net](mailto:valerie@nmreta.net)).

#### Duties

The Project Development Specialist, reporting to the RETA Executive Director and RETA Board of Directors, will work to plan, promote, and implement NM electric transmission and storage facility projects. The principal duties of the Project Development Specialist include working with the RETA Executive Director, staff, partners, government agencies, and other parties in the following:

- Providing technical and administrative assistance in managing all aspects of RETA project implementation, development, and expansion.
- Working with renewable power developers on timely transmission infrastructure development.
- Interacting with stakeholders, including tribal, municipal, and county jurisdictions; NM Public Regulation Commission and other NM state government agencies; electric utility companies, regional transmission planning groups, and transmission developers; and landowners, community members, and non-governmental advocacy groups.

#### Qualifications

Candidates should have at least a bachelor's degree in engineering, science, business, planning, management, public administration, or a related field. Experience should be demonstrated in project management, business administration, or technical analysis and support, as applied to areas that may include:

- infrastructure and economic development
- renewable energy development, transmission planning, and relevant government policies
- business and financial knowledge of infrastructure projects with public-private partnerships
- project development in compliance with federal and state environmental statutes
- tribal, state, and federal laws-policies-regulations
- presentations to elected and appointed commissions
- project management including planning and scheduling
- ability to communicate clearly and effectively for a diverse set of audiences, verbally and in writing
- ability to work effectively with a variety of stakeholders
- strong analytical skills
- reviewing and editing of technical documents
- project cost control and accounting.