

# ***New Mexico Renewable Energy Transmission Authority (RETA)***

## Instructions for Attending RETA Board Meeting through Zoom

The next RETA Board meeting will be taking place through the Zoom platform. The meeting is open to the public using the following instructions:

MEETING LINK: <https://us02web.zoom.us/j/81351209964?pwd=R1VUdi9ycmhNSjhxOVcvSkN1R2JiUT09>

Meeting ID: 813 5120 9964

Passcode: 184521

## Instructions for attending meeting with Zoom application on your computer

- You will need to have the Zoom application installed on your computer (if you do not yet have it installed, it can be downloaded for free at <https://zoom.us/download>).
- You will need to preregister for the meeting. Select the Meeting Link above or copy and paste it into a browser and it will take you to the registration page for this meeting (you will need a Zoom account to preregister for this meeting; if you do not have a Zoom account you can sign up for free at <https://zoom.us/signup>).
- Sometime after you preregister for this meeting and before the meeting start time you will receive a registration confirmation email. This email will contain a “click here to join” link that can be used to launch Zoom and connect to the meeting.
- You are encouraged to preregister at least 15 minutes before the scheduled meeting start time to allow the Host enough time to let you, and other registrants, into the meeting before it starts.
- When you join the meeting you will be muted, but from that point your mute/unmute status can be controlled by both you and the Host. You are encouraged to remain muted to eliminate disruptive noise, except for when you are providing verbal input as allowed in the meeting.

## Instructions for attending the meeting by telephone

- To attend the meeting by telephone, call US: +1 (346) 248-7799 or +1 (669) 900-9128 or +1 (253) 215-8782 prior to the meeting start time.
- When prompted, enter the Meeting ID and Password at the top of this page and you will be connected to the meeting.

## Instructions for providing public comment at this meeting

- The public may submit written comments via email ([gloria@nmreta.net](mailto:gloria@nmreta.net)). The deadline for written public comments is Monday, March 29, 2021 at 3:00pm.
- Comments will be read during the meeting (up to 3 minutes each). Emailed public comments must contain the author’s name and the name of any organization being represented by the author, if applicable.

## Questions

- If you have any questions, feel free to contact Gloria Castillo by email to [gloria@nmreta.net](mailto:gloria@nmreta.net) or by phone at (505) 699-0599.

If the meeting is interrupted due to technical difficulties, it will be reconvened at a later time. Information about when and how to rejoin the meeting will be posted at <https://nmreta.com>.