

**New Mexico Renewable Energy Transmission Authority
1516 Paseo de Peralta
Santa Fe, New Mexico 87501**

**Minutes of Board Meeting
June 18, 2014
1:30 p.m.**

**State Capitol – Rom 317
Santa Fe, New Mexico**

Present

Bob Busch, Chair
Marilyn Hill
Steve Elliott
Louise Martinez
Robert Apodaca
Brian Moore

RETA Staff

Jeremy Turner, Executive Director
Angela Gonzales-Rodarte, Assistant Director

Guests

A complete listing of all attending guests is on file in the RETA office.

1. Call to Order and Roll Call

Chair Busch called the meeting to order at 1:30 p.m.

2. Approval of Agenda

Member Elliott made a motion to accept the agenda as presented. Member Hill seconded the motion. There being no further discussion, Chair Busch called for a vote and it passed unanimously.

3. Approval of March 19, 2014 Board Meeting Minutes

Member Apodaca made a motion to approve the Board Meeting Minutes as presented. Member Hill seconded the motion. There being no corrections, additions or updates to the minutes, Chair Busch then called for a vote and it passed unanimously.

4. Report of the Executive Director

Director Turner provided an update on the upcoming FY 14 audit and that the audit contract has been approved. He also reported on the interim legislative committees and the process RETA will follow for the budget process in the upcoming legislative session. Director Turner provided an update on the Southline Transmission Project and the SunZia project and recent progress each is making. Chairman Busch inquired about the new proposed in-service date for the SunZia project. Director Turner informed the Board

he was not aware of the new in-service date and would report back to the Board at a later date.

5. **Update on the Western Spirit Clean Line Project**

Mr. Keith Sparks, Director of Development for Clean Line Energy Partners provided the Board with a background of Clean Line Energy Partners and the projects it is developing. Mr. Sparks explained he is responsible for the development of the Centennial West and Western Spirit Clean Line projects. Mr. Sparks discussed the progress that has been made in recent months regarding right-of-way discussions with the Zia, Santa Ana and San Felipe Pueblos. He also explained once agreements have been reached with the three Pueblos, right-of-way work will begin in Santa Fe County. Mr. Sparks discussed the California markets and what the potential for the Western Spirit Clean Line Project to sell power into the market is expected to be in 2018.

Member Apodaca inquired as to the progress being made with the Pueblos and the project's option in the event an agreement can't be reached with the Pueblos. Mr. Sparks explained that there is an alternative route for the project in the event an agreement can't be reached.

6. **Approval of Financial Statements for the Periods Ending: February 28, 2014, March 31, 2014, April 30, 2014 and May 31, 2014**

Director Turner called the Board's attention to the May 31, 2014 financial statements. Director Turner explained that it was expected that RETA would be over budget in the Professional Services line item, the Board Travel and the rent line item, but will remain within the overall budget.

Member Elliott made a motion to approve the financial statements for the above periods. Member Moore seconded the motion. There being no further discussion, Chair Busch called for a vote and it passed unanimously.

7. **Approval of RFP for General Counsel Services**

Assistant Director Gonzales-Rodarte reported to the Board about its action at the August 2011 meeting when it awarded the general counsel services contract to Sutin, Thayer & Browne, P.C. The contract was for a three year period and expires on August 31, 2014 necessitating the need to issue a request for proposals for these services. Assistant Director Gonzales-Rodarte explained that the criteria and process would remain the same as for the prior request for general counsel services.

Member Martinez made a motion to approve the General Counsel Request for Proposals. Member Apodaca seconded the motion. There being no further discussion, Chair Busch called for a vote and it passed unanimously.

8. **Approval of FY 2016 Budget**

Director Turner presented the FY 2016 budget for the Board's consideration. It was stated that the funds being carried over to FY 2016 were estimated to be approximately \$12,000 and allow us to begin the year in a positive cash position. The anticipated changes from the prior year budget were explained in depth.

Member Apodaca made a motion to approve the FY 2016 Budget. Member Martinez seconded the motion. There being no further discussion, Chair Busch called for a vote and it passed unanimously.

9. **Other Business**

There was no other business to come before the Board.

10. **Public Comments**

There were no public comments.

11. **Executive Session, Limited to Personnel Matters, Pursuant to 10-15-1(H)(2) NMSA 1978**

Chair Busch requested a motion to go into closed session for the purpose of discussing certain personnel matters pursuant to 10-15-1 (H)(2) NMSA 1978. Member Elliott made the motion to go into closed session for the purpose of discussing certain personnel matters pursuant to 10-15-1 (H)(2) NMSA 1978. Member Hill seconded the motion. There being no further discussion or comments, Chair Busch called for a roll call vote and each Board member voted for the motion.

At 2:25 p.m. the Board returned to its regular business meeting. Chair Busch reported, the only topic discussed in closed session was certain personnel matters and that no vote was taken. Member Elliott made a motion to approve the contract extension on the terms as discussed during the closed session for Executive Director, Jeremy Turner. Member Moore seconded the motion. There being no further discussion, Chair Busch called for a vote and it passed unanimously.

12. **Next Meeting – Wed., September 17, 2014, 1:30 p.m., Room 317, State Capitol, Santa Fe, NM**

13. **Adjournment**

Member Moore made a motion to adjourn the meeting. Member Apodaca seconded the motion; upon vote, the motion passed unanimously.